



West Bengal Highway Development Corporation Limited

WEST BENGAL HIGHWAY DEVELOPMENT CORPORATION LIMITED

(A Wholly Owned Company of Govt. of West Bengal)

An ISO 9001,14001,18001 Certified Company

HRBC Bhawan, 4th& 5th Floor, MunshiPremchandSarani, Kolkata 700021

Tel.: (033) 2262 5267, Tele Fax: (033) 2262 5266, Email: info@wbhdcl.gov.in

Corporate Identity Number U45203WB2012SGC180687

www.wbhdcl.gov.in

NIQ

Memo No: 101/1 /WBHDCL

Date: 27.01.2017

Subject: Sealed quotations are invited for supply refill/recharge of cartridge to West Bengal Highway Development Corporation Ltd.

West Bengal Highway Development Corporation Limited (A Wholly owned Company of Government of West Bengal) inviting quotation (NIQ) for “supply of refill/recharge of cartridge”

1. Scope of work:-

a) Supply of refill of cartridge for the following Printers, Plotter and MFPs

Sl. No.	Printer name with cartridge number	
1	Canon LaserMFP4750	328
2	HP LJ 1020 Plus	12A(Q2612A)
3	HP LJ 1150	24A(Q2624A)
4	HP LJ 1150	24A(Q2624A)
5	HP- LJ M 1136 (1136 MFP)	88A
6	HP DJ5525	685 C/M/Y
7	HP DJ5525	685 BK

b) Refilling of Cartridge: within 24 Hours / 1 working Day from the time of placing order.

c) No collection and Delivery charges will be paid

2. Criteria for eligibility:-

a) The Tenderer should not have been blacklisted by any Govt. Organization, undertaking, Corporation etc. Undertaking for same should be submitted along with bid document.

b) The company must authorize channel partner/s in case sales made through dealer/agent etc.

3. Payment Terms:

Monthly invoice is to be submitted in favor of West Bengal Highway Development Corporation Limited along with supporting documents of previous month. Payment will be made by within 30 days from the date of submission of invoice after necessary checking and scrutiny of the invoice.

4. Settlements of Dispute:

All disputes and differences, between the parties relating to the interpretation terms and conditions of the agreement or otherwise relating to the services to be provided by you shall be decided by arbitration and

referred to the arbitration of a single arbitrator to be appointed by consent of both parties. If the parties fail to agree to a single arbitrator, then said disputes shall be referred to the arbitration of two Arbitrators and one of whom will be appointed by each party and the two appointed arbitrators shall appoint the third arbitrator who shall act as the presiding arbitrator. The provisions of Arbitration & Conciliation Act, 1996 and any amendment thereof will apply. The venue of the Arbitration shall be at Kolkata.

5. Other Terms and Condition:

- a. The Tenderer shall indemnify WBHDCL against all the losses, destruction or damages to any property or injury caused or death of any person caused by the negligent act or omission of the Tenderer / their Employees.
- b. No modification or substitution of the submitted bids shall be allowed. WBHDCL reserves the right to retain bids once submitted. It is clarified that bids once submitted will not be returned to the bidder.
- c. All entries in the tender forms should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. Minor correction, if any, made in the form will be allowed only if the same is endorsed by the Tenderer with his signature. However, no corrections including overwriting or striking out will be permitted in the Financial Bid. In such cases, the tender shall be summarily rejected.
- d. No price increase will be allowed during the currency of the rate contract and rates approved shall remain in force during the currency of rate contract.
- e. The West Bengal Highway Development Corporation Limited reserves the right to accept or reject any/all the tender without assigning any reason, whatsoever.
- f. Any term/condition given by the Tenderer which is in contravention to the terms contained in the tender shall not be acceptable and shall be treated as null and void.
- g. Terms and conditions of the contract may be modified with the written consent of the Tenderer by the West Bengal Highway Development Corporation Limited (WBHDCL) as and when necessary without affecting the basic nature of this Tender.
- h. The successful Tenderer shall be liable to pay compensation for any loss or damage caused to the property of the Company under the contract.
- i. The successful Tenderer shall comply with all instructions/direction/rules and regulations of any statutory authority and discharge all obligations, imposed upon him by the statutory authorities or under any law and shall indemnify the Institute and officers/employees from any claim or consequences/damages for any lapse or non-compliance thereof.

6. Instruction for submission of bid document:

Rates should be quoted as per Annexure A.

Quotation to be submitted to The DGM (F&A), West Bengal Highway Development Corporation Limited, HRBC Bhavan, 4th & 5th Floor, Munshi Preamchand Sarani, Kolkata -700021 latest by 1.00 PM on 07-02-2017. Quotation will be opened on 08-02-2017 at 10:30AM in Sealed Envelope. Bidders may present on the same.

Envelope should contain the following Documents: Price bid as per Annexure A

Annexure A
(Financial Bid)

Name of the Work: Supply of refill/recharge of cartridge		
Bidder Name :		
Sl. No.	Printer name with cartridge number	Recharging Price
1	Canon LaserMFP4750	328
2	HP LJ 1020 Plus	12A(Q2612A)
3	HP LJ 1150	24A(Q2624A)
3	HP LJ 6L Pro	C3906F
9	HP- LJ M 1136 (1136 MFP)	88A
11	HP DJ5525	685 C/M/Y
12	HP DJ5525	685 BK