



## WEST BENGAL HIGHWAY DEVELOPMENT CORPORATION LIMITED

(A Wholly Owned Company of Govt. of West Bengal)

An ISO 9001, 14001 and 18001 Certified Company

HRBC Bhawan, 4<sup>th</sup> & 5<sup>th</sup> Floor, Munshi Premchand Sarani, Kolkata 700021

Tel.: (033) 2262 5267, Tele Fax: (033) 2262 5266, Email: info@wbhdcl.gov.in

Corporate Identity Number U45203WB2012SGC180687

[www.wbhdcl.gov.in](http://www.wbhdcl.gov.in)

Memo No: 1304/WBHDCL

Date: 09-11-2017

### **NIQ for procurement and installation of Biometric Attendance Machine with one year Comprehensive AMC**

#### **About Us:**

West Bengal Highway Development Corporation Limited (A Wholly Owned Company of Govt. of West Bengal) was incorporated in April 2012 under Companies Act 1956 as a wholly owned company of the Government of West Bengal under Public Works Department. West Bengal Highway Development Corporation Limited has its registered office at Kolkata, West Bengal. It has an authorized capital of Rs. 2000 Crs (Rupees Two thousand crores only) and paid-up capital of Rs. 968 Crs (Rupees Eight Hundred and Eighteen crores only) divided into 968,000 equity shares of Rs. 1000.00 each. Being a Government company, all the shares are held by the Government of West Bengal.

The Corporation acts as a nodal organization for development, up-gradation and maintenance of State Highways as part of this core network. The present Government of West Bengal contemplated for creation of a Special Purpose Vehicle (SPV) to upgrade and maintain core road network in the district comprising of State Highways and adopt Public Private Partnership as an instrument of delivery of better roads where private / public operator shall be allowed to levy user charge or toll for a certain period of time.

#### **Mission:**

- To promote core road network primarily comprising of state highways in state of West Bengal by taking up Road Works, Bridges, under-pass, ROBs etc., and to improve road network by taking up construction, widening / strengthening and improvement/up-gradation of state highways and bridges and to implement long term maintenance regime for state highways and bridges.
- To develop, upgrade and maintain important roads connecting State Highways and those roads handed over to corporation by Government from time to time.
- To promote and encourage Private Sector Participation in Highway Sector at state level by acting as a nodal organization of the state in creating an enabling environment to attract private capital in highway sector.
- To construct, reconstruct, erect, build remodel, repair, reclaim, demolish, develop, improve, operate and maintain the roads, bridges, culverts, embankment, sideways, subways, flyovers, tunnels, railroads, multi - modal transport systems and infrastructure, models and complexes for improvement of state highway network of West Bengal.
- To identify potential schemes for implementation under PPP (i.e. BOT, BOT-Annuity or any other evolving modes of PPP) consistent with policy of the Government of India and Government of West Bengal and to appoint any Consultant in Government or Private sector in order to collect data and information, to carry out detail survey and investigation in order to prepare feasibility report and detailed estimate of project as well as assess and report economic and financial viability of the project in PPP mode.
- To act as the nodal Bidder of the State Government for executing roads and allied infrastructure projects or for objects as envisaged in above clause under public - private or joint venture basis

through selection of concessionaire in a transparent manner for construction, operation and maintenance of specified highways and bridges in PPP mode.

- To act as nodal organization on behalf of state of West Bengal to prepare Feasibility, DPR and other reports for procuring Loans/Aids from External Funding Agencies like ADB , World Bank , JBIC etc. and act as Executing Bidder for such Externally Aided Projects (EAP) on behalf of State of West Bengal .
- To prepare Road Information System and Road Management System in IT enabled and GIS Platform and develop strategic plans for the state road sector for identification, prioritization and selection of projects based upon economic, social, technical, commercial and environmental parameters.
- To Act as Bidder in connection with infrastructure projects in India or abroad.
- To follow competitive and transparent bidding procedures in procurement of Consultancy Services, Civil works Contract and selection of Concessionaire for PPP Project.

### **Vision:**

The present government of West Bengal contemplated for creation of a Special Purpose Vehicle (SPV) to upgrade and maintain core road network in the district comprising of state highways and adopt Public Private Partnership as an instrument of delivery of better roads where private / public operator shall be allowed to levy user charge or toll for certain period of time.

### **Purpose:**

West Bengal Highway Development Corporation Limited, (A Wholly owned Company of Government of West Bengal) issue Notice Inviting Tender (NIQ) from reputed and experienced parties for procurement and installation of Biometric Attendance Machine with one year Comprehensive AMC at HRBC Bhawan, 4th& 5th Floor, Munshi Prem Chand Sarani, Kolkata-700021.

#### **A. Criteria for Eligibility**

1. The bidder should have Experience to render same services in any one govt. organization or at least 1 organization of repute.
2. The bidder should not have been blacklisted by any Govt. Organization, undertaking, Corporation etc. Undertaking for same should be submitted along with bid document as per Annexure B.
3. The bidder should have valid Trade License, GST Registration

#### **B. Specification Of the Machine and software:**

1. Standalone IP Based Biometric Machine
2. In Build Power Backup—Optional.
3. LAN based Software for attendance report
4. Compatible DATA downloading software for Windows.
5. Capacity of Minimum 300 User
6. Compatibility with Wi-Fi---Optional
7. Capacity of 1500 Fingerprint
8. Capacity of transaction storage should not less than 50000
9. Memory Saving Stability during Power failure.
10. One Year Warranty
11. Face Capacity—2500 ( on 1:1 enroll)
12. ID Capacity-----2000
13. Push Data----- yes
14. Compatible with Reader, Exit Switch, EM Lock.

**Other Requirements and terms related with supply, installation and post installation support:**

1. Any type of civil and electrical work is out of the scope.
2. Terms of installation is defined as connecting the biometric terminal, configuring the terminal for communication with PC, Finger Print Enrollment etc. It includes the initial enrollment of fingerprint,
3. During the warranty free on call support to be provided as and when requested by WBHDCL.

**C. Price and Taxes:**

1. Price: FOR Basis
2. Tax: GST will be paid Extra

**D. Payment Terms :**

1. Payment will be made within 30 days after successful installation of the machine and submission of invoice in favor of West Bengal Highway Development Corporation Limited .

**E. Termination or Cancellation :**

WBHDCL reserves the right, at its convenience, to terminate or cancel the whole or any part of the Services by giving one month advance notice thereby if:

1. The Bidder fails to comply with any of the terms of the order.
2. The Bidder becomes bankrupt or goes into liquidation.
3. Any receiver is appointed for the property owned by the Bidder.
4. On breach of confidentiality of information.
5. On any other valid ground at the discretion of the competent authority of WBHDCL
6. Failing to install the device within 30 days from the award of letter

**F. Confidentiality:**

The Bidder shall not use confidential information, the name or the logo of WBHDCL except for the purposes of providing the Service as specified under this contract.

The Bidder shall be liable to fully recompense WBHDCL for any loss of revenue arising from breach of confidentiality. WBHDCL reserves the right to adopt legal proceedings, civil or criminal, against the Bidder in relation to a dispute arising out of breach of obligation by the Bidder under this clause.

**G. Resolution of Disputes and Arbitration**

- I. Any dispute(s) or difference(s) arising out of or in connection with this contract shall to the extent possible, be settled amicably between the parties.
- II. All disputes or differences of which in respect of which the decision, if any has not become final or binding as aforesaid shall be settled under the provisions of Arbitration and Conciliation Act, 1996 and its subsequent amendments. Kolkata courts shall have the exclusive jurisdiction in the matter. The arbitrator shall give reasoned award.

## **H. Jurisdiction:**

- I. Litigation, if any pertaining to this contract will come under the jurisdiction of the courts at Kolkata only.
- II. All contracts shall be deemed to have been wholly made in Kolkata and all claims there under are payable in Kolkata City and it is the distinct condition of the order that no suit or action for the purpose of enforcing any claim in respect of the order shall be instituted in any Court other than that situated in Kolkata only.

## **I. Fraud and Corrupt Practices:**

The Bidders and their respective officers, employees, shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this NIQ, WBHDCL shall reject a Proposal without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the "Prohibited Practices") during the Selection Process, or after the issue of the Letter of Award or the execution of the Contract.

## **J. Other Terms and Condition:**

- I. The Bidder shall hereby indemnify and will keep us indemnified against all acts of omission or negligence, dishonesty or misconduct of the workmen /staff engaged by you for work at our office / premises and we shall not be liable to pay for any damages or compensation to such person or to third party. You shall at all times indemnify us against any claim whatsoever which would arise under any status or under any provision of the laws of the land.
- II. During the period of one year warranty bidder should provide support on call basis if required by WBHDCL.
- III. Bidder will be disqualified unless they furnish the particulars and enclose authentic copies of documents as asked for in the form of particulars.
- IV. A tender being submitted by a Firm or a Company must be signed by each of the partners thereof and in the event of absence of any of the partners it shall be signed on his behalf by a person holding a power of attorney authorizing him to do so. Certified copies of Registration Certificates, Partnership deed and Power of Attorney shall have to be furnished with the tender is to be considered for acceptance.
- V. Annual maintenance contract may be renewed for further period based on satisfactory performance and approval of competent authority of WBHDCL.

## **K. Instruction for submission of bid document**

The bid shall be submitted in two parts:-viz, Technical Bid & Financial Bid

**Technical Bid should contain:**

- a. Copy of Trade License
- b. Copy of PAN Card
- c. Copy of GST registration
- d. Copy of Purchase Order as mentioned under Criteria for Eligibility
- e. Declaration of ineligibility for corrupt or fraudulent practices or blacklisted with any Govt. Agencies on letterhead. (As per Annexure-B)

**Financial Bid which contain:**

Price Quotation as per Annexure-A

Both the bids should be submitted in two separate sealed envelopes super scribed as “Technical Bid for Biometric Machine” and “Financial Bid for Biometric Machine”. All the two sealed envelopes should be put in a third sealed envelope and should be super scribed “Tender for Biometric Machine” and submit the same to The Director Admin, West Bengal Highway Development Corporation Limited, HRBC Bhavan,4th & 5th Floor, Munshi Prem Chand Sarani,Kolkata -700021 latest by 1.00 PM on 17-11-2017

**N.B. TENDER WILL BE OPENED AT 16:00 HRS. ON 17-11-2017.**

**Annexure-A**

**Price Bid**

Sl	Description	Quantity	Amount (In Rs.)
1	Stand Alone IP Based Biometric Machine	1	
2	Compatible Software for Data Download and MIS Reporting	1	
3	Comprehensive AMC Charge	1 Year	

**Annexure-B**

Declaration  
(Original signed copy on company letterhead)

Letter No.:

Date:

To  
The Director Admin,  
West Bengal Highway Development Corporation Limited  
HRBC Bhavan 4th & 5th Floor,  
Munshi Premchand Sarani  
Kolkata-700021

Sir/Madam,

We do hereby declare that our Company / LLP / Partnership / Society / Proprietorship (name of the service provider)/suppliers have not been blacklisted by any Central / State Government Department / Public Sector Undertaking.

Sincerely,

Signature of authorized person with seal

Full Name:

Date:

Place: